



**Evolanguage**  
Kaiserstr. 2  
55116 Mainz  
Tel. 06131 / 9459510  
info@evolanguage.com  
www.evolanguage.de

## **Terms and Conditions of Evolanguage**

**Submitting the booking form or signing the contract represents acceptance of the following terms and conditions.**

### **Registration**

There are following options to register for an EVOLANGUAGE Training:

1. The registration should be made via online booking, sent by post (Postal address: EVOLANGUAGE Kaiserstr. 2 55116 Mainz ) or by e-mail: info@evolanguage.com/info@evolanguage.de.
2. You have the choice of either paying the course fee with a check (+ 10 EUR processing fee), via transfer (**untill 14 days before the course starts**) or in **cash on your first day at school**. Any bank charges applied to payments or refunds must be paid by the participant. The participant is obliged to pay the tuition fee at the very latest prior to the start of the first lesson.
  - You pay the total cost at the time of booking.
  - You pay a deposit of 150€ to secure your booking at least 2 weeks before the course begins and you pay the course fee in cash at the school on your first course day.
  - The registration fee is 45€.
3. A transfer of the registration to another person for the same course date is possible.

### **Evolanguage Bank direction:**

HypoVereinsbank  
Isabell Paprotny, Evolanguage  
account nr: 0368442984  
bank direction:55020486  
swift-bic: hyvedemm486  
iban: de 52 5502 0486 0368 4429 84

### **Signing the contract**

1. With submitting the registration, the participant accepts the Terms and Conditions of EVOLANGUAGE.
2. The actual price list is part of the contract, when signed.
3. The Course fees include: classification test, course and care service.

### **Withdrawal and Cancellation**

1. In cases of withdrawal from a booked course prior to the course start, the language school will retain the following amounts of course fees:  
Withdrawal up to .....

- 14 days before start of course 20% of total fees
- 10 days before start of course 30% of total fees
- 5 days before start of course 50% of total fees
- after course start 100% of total fees

Evolanguage recommends taking out a cancellation-of-travel insurance.

2. Please note that the registration fee of 45€ is non-refundable.
3. Students with one-to-one lessons need to give 24 hours notice of cancellation. Students will be charged for non-attendance if 24 hours notice isn't given. The individual schedule shall be agreed upon between the participant and the management or reception staff at the Evolaguage school, not between the participant and teaching staff. Participants shall be charged for any lessons that were not canceled, or which were not canceled.
4. Refunds cannot be made for non-attendance, absence due to illness, late arrival or any other cause.

### **Right to withdraw/cancellation**

The participant may withdraw from their contractual declaration within two weeks in writing (e.g. letter, fax, email), without stating their reasons. The notice period shall generally begin on conclusion of the contract. Sending the withdrawal before expiration of this period shall be deemed sufficient for adhering to the withdrawal period. If the participant has started the course/the first lesson has been held, the right to withdraw shall not apply.

Withdrawals must be sent to: Evolanguage, Kaiserstr. 2, 55116 Mainz. E-Mail: info@evolanguage.de

Where products/teaching materials are delivered, the period shall not begin before the day on which they are received by the User.

The right to withdraw notwithstanding, the customer shall pay for services that have already been used.

### **Visa**

1. After booking an Evolanguage training (at least 20 units per week) entering the passport number in the last box with the „extra information“ indicating that you require a visa, Evolanguage will send you (by e-mail and postal service contracted by the participant) an approved confirmation letter of your course registration
2. The participant has to transfer the full course fees to Evolanguage 's account. The Embassy requires full payment as verification that the participant will be taking the course.
3. If you are refused a student visa and only in this case, we will refund any fees paid less a cancellation charge of 100€ on receipt of a copy of the refusal letter from the German Embassy.  
Otherwise the full course fee will be retained.

The official rejection should reach us before the course start date. Should this not be the case, we will have to charge for the first week of the course.

### **Liability**

1. EVOLANGUAGE can not be held responsible for the cancellation of it's services through a higher force or because of other reasons which it can not represent.
2. We reserve the right to change the course programme and reduce the hours if there are less than 4 students within one group.
3. If the participant is unable to attend the course partly or not at all, because of personal reasons (i.e. illness, problems with the residence permission, official duties or personal obligations), he/she has no right to claim a refund.
4. EVOLANGUAGE can not be made responsible for the loss of private objects in school rooms.
5. Students must pay the full cost of any damage they cause to property.

### **Group lessons**

Each group has the minimum number of participants which is 4. If this is not reached, the number of lessons required will decrease whilst the payment conditions remain the same (flexible lesson adjustments).

Evolanguage has the right to terminate a group or decrease the number of lessons for group instruction if the minimum number of participants is not achieved. If a group course is cancelled, Evolanguage shall be obliged to give customers a full refund for all canceled lessons.

Refunds cannot be made for non-attendance, absence due to illness or any other cause.

### **Right to privacy**

The participants knowingly allow electronic data processing and memorising their dates in Evolanguage's data base.

### **Participant's Obligations**

Participants whose behaviour prejudices the best interests of the school will be asked to leave before the end of their course and no refund on the course fees will be payable by the school.

The participant is obliged to help in correcting deficiencies as they occur. That means in particular that problems should be reported immediately to the School secretary's office or School management in order to rectify the situation. We will then respond to all reasonable complaints and we will do all we can to resolve any problems. We will not, unfortunately, be able to respond to complaints made to Evolanguage after the student has finished their course.

### **All complaints require a written statement:**

Evolanguage  
Kaiserstraße 2  
55116 Mainz  
or [info@evolanguage.de](mailto:info@evolanguage.de)

**Excursions**

1. If no other agreements were made, the costs for sight-seeing's and trips are not included in the price and must be paid on-site.
2. EVOLANGUAGE can not be made responsible for any damages or injuries during trips. The attendance at trips is at one's own risk. Students should make sure that they organise their own travel insurance to cover medical costs and repatriation costs in the case of an accident.

**Miscellaneous**

1. The participant has to bear the responsibility that her/his stay in Germany is lawful. EVOLANGUAGE expects the participant to have a legal entry and residence permit.
2. Changes and additions of this condition require a written statement. EVOLANGUAGE reserves the right to change the rules, the programme, the prices and the terms and conditions of EVOLANGUAGE without preceding notice. If one part of EVOLANGUAGE'S Terms and Conditions become or be ineffective , the remaining regulations will stay effective with the full contents. Print and translation errors excepted.